

WORLD AG EXPO®

FEBRUARY 13-15, 2024



IMPORTANT:

For Best Results / Features
Open this Form with Adobe Reader



DOWNLOAD
ADOBE® READER®



Dear Exhibitor:

Diamond Event & Tent is excited to return as the Official Service Contractor for the 2024 WORLD AG EXPO®! Enclosed you will find all the items and services offered by Diamond Event & Tent.

Please save your completed order form to your desktop and send via e-mail to WorldAgExpo@DiamondEvent.com.

Confirmation and pre-payment are required to confirm your order. Please allow up to 3 business days after placing your order to receive an e-mail containing a copy of your official reservation, along with a secure link to make payment online. **Payment in full must be received within 72 hours of receiving the payment request.**

Rental rates will vary depending upon the date submitted:

Early Bird Rates: July 15th - November 15th

Standard Rates: November 16th - February 4th

Orders received after February 4th will incur a 10% surcharge added to the Standard Rate.

Your order will be delivered and set-up in your booth for use by **February 12th, 2024**. Please **leave all rental items at your booth** after the show to avoid replacement charges.

CANCELLATION POLICY:

Cancellation requests received by **December 31st, 2023** will receive a **50% refund**.

No refund for cancellation requests received after **December 31st, 2023**.

If you should require any assistance or have any questions, please do not hesitate to contact us by phone at **1-801-869-3355** or by e-mail at **WorldAgExpo@DiamondEvent.com**.

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-801-869-3355

Page 2

WorldAgExpo@DiamondEvent.com (Email)

EXHIBITOR CONTACT**PLEASE PRINT CAREFULLY**

EXHIBITOR NAME: _____

BOOTH/SPACE #: _____

CONTACT NAME: _____

BOOTH SIZE: _____ Wide X _____ Deep

STREET ADDRESS: _____

COUNTRY: _____

CITY: _____ STATE: _____

ZIP CODE: _____

OFFICE PH #: _____ EXT. _____

MOBILE #: _____

EMAIL: _____

ONSITE CONTACT: _____

ONSITE MOBILE#: _____

NOTICE: INSIDE EXHIBITORS

1. Drapery colors in the Pavilions & Dairy Center will be all black panels.
2. Each inside exhibitor will receive the following complimentary items:
One (1) - 8'x30" high banquet table (*uncovered*)
Two (2) - Exhibitor folding chairs.
PLEASE NOTE: Items are per exhibitor, NOT per booth space. Complimentary items are not exchangeable.

NOTICE: OUTSIDE EXHIBITORS

1. The tent/structure sizes stated on the order form are exterior dimensions. When ordering, please confirm your lot dimensions vs. your tent/structure size.
2. All tent/structure orders **MUST** complete the Layout Drawings (*Page 8-12*) for placement within your space.
3. If no layout sheet is submitted with your order, the tent/structure will be placed in the center and back of your space. If the tent/structure needs to be relocated, please refer to the relocation fees.

Need other items such as lounge furniture, stanchions, or bars? Contact us at
1-801-869-3355 or WorldAgExpo@DiamondEvent.com for availability of specialty items.

Please return all forms to:

 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 3

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

CHAIRS & FURNITURE	QTY	EARLY BIRD	STANDARD	TOTAL
Exhibitor Folding Chair (Black)	_____	\$ 16.95	\$ 20.35	\$ _____
Padded Conference Chair (Grey)	_____	\$ 72.60	\$ 87.10	\$ _____
Bar Stool w/Back	_____	\$ 59.30	\$ 71.15	\$ _____
Waste Basket	_____	\$ 18.70	\$ 22.45	\$ _____

TABLES	QTY	EARLY BIRD	STANDARD	TOTAL
<i>All tables are uncovered. See optional table coverings below if desired.</i>				
4' x 24" Expo Table (Dual Height 30" or 42" High / Table Height)	_____	\$ 42.35	\$ 50.80	\$ _____
6' x 30" Banquet Table (30" High / Table Height)	_____	\$ 53.25	\$ 63.90	\$ _____
6' x 30" Banquet Table (42" High / Bar Height)	_____	\$ 82.30	\$ 98.75	\$ _____
8' x 30" Banquet Table (30" High / Table Height)	_____	\$ 61.70	\$ 74.05	\$ _____
8' x 30" Banquet Table (42" High / Bar Height)	_____	\$ 90.75	\$108.90	\$ _____
36" Round Table (30" High / Table Height)	_____	\$ 73.80	\$ 88.55	\$ _____
36" Round Table (42" High / Bar Height)	_____	\$ 73.80	\$ 88.55	\$ _____

TABLE COVERINGS (LINENS)	QTY	COLOR	EARLY BIRD	STANDARD	TOTAL
<i>Includes: Fabric table covering on 4-sides. Choose color: White, Red, Blue, Black or Green. (All colors are subject to availability.)</i>					
4' Expo Table Cover (30" High / Table Height)	_____	_____	\$ 38.50	\$ 46.20	\$ _____
4' Expo Table Cover (42" High / Bar Height)	_____	_____	\$ 68.20	\$ 81.85	\$ _____
6' Banquet Table Cover (30" High / Table Height)	_____	_____	\$ 48.40	\$ 58.10	\$ _____
6' Banquet Table Cover (42" High / Bar Height)	_____	_____	\$ 83.60	\$100.30	\$ _____
8' Banquet Table Cover (30" High / Table Height)	_____	_____	\$ 56.10	\$ 67.30	\$ _____
8' Banquet Table Cover (42" High / Bar Height)	_____	_____	\$ 96.80	\$116.15	\$ _____
36" Round Table Cover (30" High / Table Height)	_____	_____	\$ 47.30	\$ 56.75	\$ _____
36" Round Table Cover (42" High / Bar Height)	_____	_____	\$ 58.30	\$ 69.95	\$ _____

Page 3 Total \$ _____

Please return all forms to:
 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123
 WorldAgExpo@DiamondEvent.com (Email)

1-801-869-3355

Page 4

Exhibitor: _____
 Booth/Space #: _____
 Booth Size: _____ X _____

HEATING	QTY	EARLY BIRD	STANDARD	TOTAL
* January 15th order deadline for these items. Limit two propane tanks per heater allowed on site. ** Refill order deadline 4pm daily. Propane tank capacity is 80% of its gallon size.				
Forced Air Propane Heater * (Requires 110volt/10amp)	_____			\$ _____
25 Gallon Propane Tank (Estimated 6-8 Hours Run-Time)	_____	Included	Included	Included
EXTRA 25 Gallon Propane Tank (Limit of One)	_____			\$ _____
25 Gallon Propane Refill Service (Monday Night) **	_____			\$ _____
25 Gallon Propane Refill Service (Tuesday Night) **	_____			\$ _____
25 Gallon Propane Refill Service (Wednesday Night) **	_____			\$ _____
Patio heaters cannot be placed inside tents or pavilions				
Patio Propane Heater * (For Outdoor Use Only)	_____			\$ _____
5 Gallon Propane Tank (Estimated 6-8 Hours Run-Time)	_____	Included	Included	Included
EXTRA 5 Gallon Propane Tank (Limit of One)	_____			\$ _____
5 Gallon Propane Refill Service (Monday Night) **	_____			\$ _____
5 Gallon Propane Refill Service (Tuesday Night) **	_____			\$ _____
5 Gallon Propane Refill Service (Wednesday Night) **	_____			\$ _____
Final Total				\$ _____



Patio Propane Heater



Forced Air Propane Heater

Please return all forms to:

 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 5

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

FLOORING
EARLY BIRD
STANDARD
TOTAL

Flooring is calculated by the booth size as input on page 2. For custom cuts and placement, please reach out to us directly with a layout.

Astroturf and carpet colors: Black, Blue, Green, Grey, Red. All colors are subject to availability.

Select color of Carpet or Astroturf:

Your Astroturf or Carpet Total Size?

' Length

' Width

Total Sq Ft

Check box for desired selections

Outdoor Astroturf

(Price per Sq. Ft.)

\$ _____

Indoor Carpet

(Price per Sq. Ft.)

\$ _____

Fat Pad (cushion for under flooring)

(Price per Sq. Ft.)

\$ _____

Plywood Flooring *

(Price per Sq. Ft.)

\$ _____

*** January 15th order deadline for this item.** Plywood flooring is raised laydown flooring and follows the contour of the ground.

For outside exhibitors, total sq ft is calculated from booth size input on page 2.



Laydown Plywood Flooring

LIGHTING
QTY
EARLY BIRD
STANDARD
TOTAL

Lighting for tents and structures only. Electricity is not included. Please make arrangements for electricity to your booth through the official electrical contractor.

50 Watt Flat Panel LED Light

\$ 121.00

\$ 145.20

\$ _____

Includes 50 ft. extension cord
Page 5 Total

\$ _____

Please return all forms to:

 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 6

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

STANDARD TENTS	QTY	EARLY BIRD	STANDARD	TOTAL
----------------	-----	------------	----------	-------

Includes: 8' Legs, white top & solid white walls on all four sides with sliding wall opening across the front unless otherwise noted on the "Tent Placement" section on pages 8-12.

All fire code safety equipment required by the local Fire Marshal (such as California certified fire extinguishers, no smoking & exit/egress signage) is included in the tent package pricing. All tents larger than 400 sq. ft. must include the required fire code safety equipment.

Measurements are based upon outside dimensions, using the US/imperial system. **Requests after January 15th are subject to availability.**

10'x10' Tent	_____	\$ 344.85	\$ 413.80	\$ _____
10'x20' Tent	_____	\$ 689.70	\$ 827.65	\$ _____
10'x30' Tent	_____	\$ 1,034.55	\$ 1,241.45	\$ _____
10'x40' Tent	_____	\$ 1,379.40	\$ 1,655.30	\$ _____
15'x15' Tent	_____	\$ 774.45	\$ 929.35	\$ _____
15'x30' Tent	_____	\$ 1,689.90	\$ 2,018.30	\$ _____
20'x20' Tent	_____	\$ 968.00	\$ 1,161.60	\$ _____
20'x30' Tent	_____	\$ 1,585.10	\$ 1,902.10	\$ _____
20'x40' Tent	_____	\$ 2,069.10	\$ 2,482.90	\$ _____
20'x50' Tent	_____	\$ 2,553.10	\$ 3,063.70	\$ _____
20'x60' Tent	_____	\$ 3,037.10	\$ 3,644.50	\$ _____
30'x30' Tent	_____	\$ 3,236.75	\$ 3,884.10	\$ _____
30'x40' Tent	_____	\$ 4,271.35	\$ 5,125.65	\$ _____
30'x50' Tent	_____	\$ 5,305.90	\$ 6,367.10	\$ _____
30'x60' Tent	_____	\$ 6,340.45	\$ 7,608.60	\$ _____
40'x40' Tent	_____	\$ 5,638.60	\$ 6,766.30	\$ _____
40'x50' Tent	_____	\$ 7,030.10	\$ 8,436.10	\$ _____
40'x60' Tent	_____	\$ 8,409.50	\$10,091.40	\$ _____

OPTIONAL ITEMS

Additional Sliding Wall (Select qty & size below. Designate placement on Pg. #9-13.) \$3.00 Per Foot \$3.60 Per Foot \$ _____

____ 10' Slider (\$30.00 / \$36.00) ____ 15' Slider (\$45.00 / \$54.00) ____ 20' Slider (\$60.00 / \$72.00) ____ 30' Slider (\$90.50 / \$108.00)

____ 40' Slider (\$120.00 / \$144.00) ____ 50' Slider (\$150.00 / \$180.00) ____ 60' Slider (\$180.00 / \$216.00)

Optional Upgrade - 10' Tall Tent & Sidewalls _____ Adds 20% Adds 20% \$ _____

(Enter "1" Here) of Rental \$ of Rental \$

Page 6 Total \$ _____

Please return all forms to:

 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 7

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

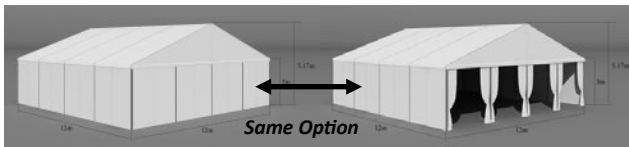
STRUCTURES
QTY
EARLY BIRD
STANDARD
TOTAL

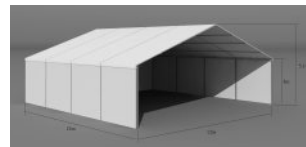
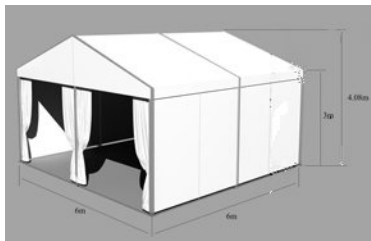
Includes: 3M Legs (9.8'), white top and solid white walls on all four sides with option to slide walls open on all four sides.

 Measurements are based upon outside dimensions, using the Metric system. **January 15th order deadline for all structures.**
For larger structures than those listed below, please contact us directly for pricing and availability.

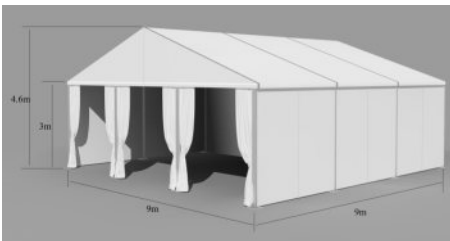
6Mx6M (19.7'x19.7') Structure	_____	\$ _____
6Mx9M (19.7'x29.5') Structure	_____	\$ _____
6Mx12M (19.7'x39.4') Structure	_____	\$ _____
6Mx15M (19.7'x49.2') Structure	_____	\$ _____
6Mx18M (19.7'x59.1') Structure	_____	\$ _____
9Mx9M (29.5'x29.5') Structure	_____	\$ _____
9Mx12M (29.5'x39.4') Structure	_____	\$ _____
9Mx15M (29.5'x49.2') Structure	_____	\$ _____
9Mx18M (29.5'x59.1') Structure	_____	\$ _____
9Mx21M (29.5'x68.9') Structure	_____	\$ _____
9Mx24M (29.5'x78.7') Structure	_____	\$ _____
12Mx12M (39.4'x39.4') Structure	_____	\$ _____
12Mx15M (39.4'x49.2') Structure	_____	\$ _____
12Mx18M (39.4'x59.1') Structure	_____	\$ _____
12Mx21M (39.4'x68.9') Structure	_____	\$ _____
12Mx24M (39.4'x78.7') Structure	_____	\$ _____

 Gable End Instructions: **(Choose One)** _____ Open Gable End _____ Closed Gable End

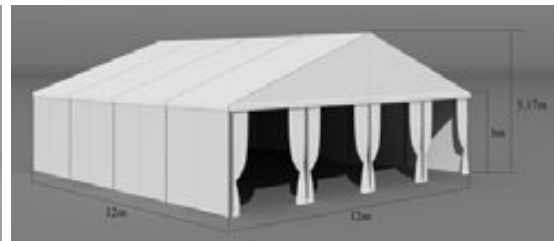
GABLE END OPTIONS (2)
Page 7 Total \$ _____

CLOSED Gable Ends (Slider Walls Closed & Slider Walls Opened)

OR

OPEN Gable Ends
SMALL STRUCTURES (9.8' between legs)


6M x 6M



9M x 9M



12M x 12M

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 8

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

TENT / STRUCTURE PLACEMENT - 20x20 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: _____

(Request to relocate your tent/structure subject to labor availability. See the Relocation Services below.)

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: _____

(Slides Open/Close or Fixed Closed)

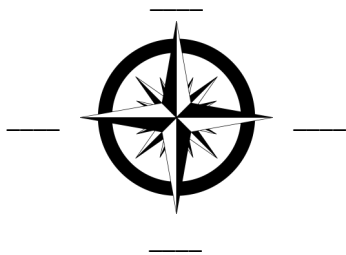
Left: _____

Right: _____

(Inside Looking Out)

(Inside Looking Out)

----- Street Name: _____

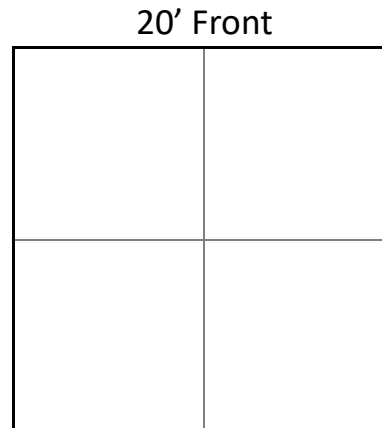


COORDINATES?

(Please Label)

North, South, East & West

(Adjacent Space #)



Dairy Center Only

(Adjacent Space #)

Back of Space

J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

WorldAgExpo@DiamondEvent.com (Email)

1-801-869-3355

Page 9

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

TENT / STRUCTURE PLACEMENT - 40x40 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: _____

(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: _____

(Slides Open/Close or Fixed Closed)

Left: _____

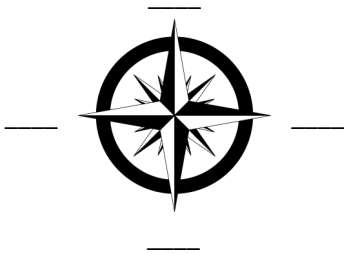
Right: _____

(Inside Looking Out)

(Inside Looking Out)

----- Street Name: -----

40' Front



COORDINATES?

(Please Label)

North, South, East & West

(Adjacent Space #)

(Adjacent Space #)

Back of Space

J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

WorldAgExpo@DiamondEvent.com (Email)

1-801-869-3355

Page 10

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

TENT / STRUCTURE PLACEMENT - 40X60 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: _____

(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)

SLIDING WALL PLACEMENT:

(Slides Open/Close or Fixed Closed)

Front: Slides Open/Closed

Left: _____

Back: _____

Right: _____

(Inside Looking Out)

(Inside Looking Out)

----- Street Name: _____

40' Front

(Adjacent Space #)

60' Front

(Adjacent Space #)

(Adjacent Space #)



COORDINATES?
(Please Label)

North, South, East & West

Back of Space

J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

WorldAgExpo@DiamondEvent.com (Email)

1-801-869-3355

Page 11

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

TENT / STRUCTURE PLACEMENT - 40x80 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: _____

(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)

SLIDING WALL PLACEMENT:

(Slides Open/Close or Fixed Closed)

Front: Slides Open/Closed

Left: _____

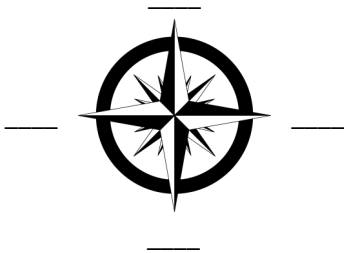
(Inside Looking Out)

Back: _____

Right: _____

(Inside Looking Out)

----- Street Name: _____



COORDINATES?

(Please Label)

North, South, East & West

(Adjacent Space #)

40' Front

(Adjacent Space #)

80' Front

(Adjacent Space #)

Back of Space

J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 12

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

TENT / STRUCTURE PLACEMENT - 80X80 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: _____

(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: _____

(Slides Open/Close or Fixed Closed)

Left: _____

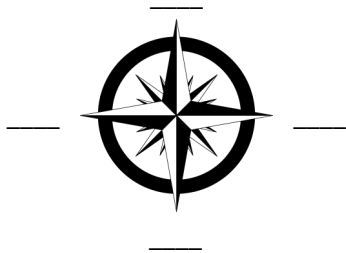
Right: _____

(Inside Looking Out)

(Inside Looking Out)

----- Street Name: _____

80' Front



COORDINATES?

(Please Label)

North, South, East & West

(Adjacent Space #)

(Adjacent Space #)

Back of Space

J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

Please return all forms to:

 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 13

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

Please complete the below section if you are requesting any miscellaneous assistance with getting your booth or booth items set-up/dismantled. No need to complete this section for tent set-up/dismantle as that is already included in the price of the tent.

Note: Any request submitted in February is subject to availability. **A representative must be on-site to direct the requested staff members.** Please provide any necessary tools as our laborers do not have tools with them. Any additional labor hours beyond what is requested will be billed upon completion. Install & Dismantle labor have a two hour minimum and are billed in 30 minute increments.

INSTALL LABOR SERVICES	# LABORERS	HRS	EARLY BIRD	STANDARD	TOTAL
------------------------	------------	-----	------------	----------	-------

Install Weekday: _____	Contact Name: _____	Contact Number: _____
Install Date: _____	Start Time: _____	End Time: _____
Install Labor Requested (Description): _____		

SHORT TERM REQUEST: (2-3.5 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri)	_____	_____	\$ 80.00/Hr.	\$ 95.00/Hr.	\$ _____
Non-Standard Hours	_____	_____	\$120.00/Hr.	\$142.50/Hr.	\$ _____
(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)	(# Laborers)	(# Hours)			

STANDARD REQUEST: (4-8 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri)	_____	_____	\$ 55.00/Hr.	\$ 65.00/Hr.	\$ _____
Non-Standard Hours	_____	_____	\$ 82.50/Hr.	\$ 97.50/Hr.	\$ _____
(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)	(# Laborers)	(# Hours)			

DISMANTLE LABOR SERVICES	# LABORERS	HRS	PRE-SHOW	ON-SITE	TOTAL
--------------------------	------------	-----	----------	---------	-------

Dismantle Weekday: _____	Contact Name: _____	Contact Number: _____
Dismantle Date: _____	Start Time: _____	End Time: _____
Dismantle Labor Requested (Description): _____		

SHORT TERM REQUEST: (2-3.5 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri)	_____	_____	\$ 80.00/Hr.	\$ 95.00/Hr.	\$ _____
Non-Standard Hours	_____	_____	\$120.00/Hr.	\$142.50/Hr.	\$ _____
(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)	(# Laborers)	(# Hours)			

STANDARD REQUEST: (4-8 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri)	_____	_____	\$ 55.00/Hr.	\$ 65.00/Hr.	\$ _____
Non-Standard Hours	_____	_____	\$ 82.50/Hr.	\$ 97.50/Hr.	\$ _____
(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)	(# Laborers)	(# Hours)			

Page 13 Total

\$ _____

Please return all forms to:

 Diamond Event & Tent
 4518 South 500 West
 Salt Lake City, UT 84123

1-801-869-3355

WorldAgExpo@DiamondEvent.com (Email)

Page 14

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

Note: Any request submitted in February is subject to availability. Cleaning Services, including vacuuming and trash disposal, will be completed after show hours. Booth space cleaning is limited to the open floor space only. No items or furniture will be moved. Diamond Event & Tent is not responsible for any lost or damaged items. Outside booths and booths in pavilions with dirt floors cannot be vacuumed.

CLEANING SERVICES	Sq/FT	EARLY BIRD	STANDARD	TOTAL
-------------------	-------	------------	----------	-------

Your Booth Size: _____' Wide x _____' Long = _____ Sq.Ft.

Monday Night, February 12th	Sq. Ft.	\$0.65 Sq. Ft.	\$ _____
Tuesday Night, February 13th	Sq. Ft.	\$0.65 Sq. Ft.	\$ _____
Wednesday Night, February 14th	Sq. Ft.	\$0.65 Sq. Ft.	\$ _____

EXPO DISPLAY ITEMS

EXPO DISPLAY	QTY	EARLY BIRD	STANDARD	TOTAL
--------------	-----	------------	----------	-------

Aluminum Easel	_____	\$ 47.30	\$ 56.75	\$ _____
4-Tier Literature Display Rack	_____	\$118.80	\$142.55	\$ _____
30"W x 30"D x 30"H Display Pedestal	_____	\$157.50	\$189.00	\$ _____
24"W x 24"D x 36"H Display Pedestal	_____	\$141.10	\$169.30	\$ _____
18"W x 18"D x 42"H Display Pedestal	_____	\$117.20	\$140.64	\$ _____
12"W x 12"D x 36"H Display Pedestal	_____	\$ 65.52	\$ 78.65	\$ _____
16"W x 16"D x 18"H Display Pedestal	_____	\$ 50.40	\$ 60.50	\$ _____

Page 14 Total

\$ _____

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

WorldAgExpo@DiamondEvent.com (Email)

1-801-869-3355

Page 15

Exhibitor: _____

Booth/Space #: _____

Booth Size: _____ X _____

RENTALS & SERVICES*Category Sub-Totals*

Page 3 Total \$ _____

Page 4 Total \$ _____

Page 5 Total \$ _____

Page 6 Total \$ _____

Page 7 Total \$ _____

Page 13 Total \$ _____

Page 14 Total \$ _____

PRE-TAX TOTAL \$ _____

California Sales Tax 8.25% \$ _____

TOTAL AMOUNT DUE \$ _____

Orders must be submitted by November 15th, 2023
AND PAYMENT RECEIVED WITHIN 72 HOURS
of obtaining your payment request from Diamond
Event & Tent to secure the "Early Bird" price.
Orders placed or received after November 15th,
2023 will be available at the "Standard" pricing.

METHOD OF PAYMENT

Please return this form completed via email or postal mail.
Please indicate your method of payment below:

☐ CREDIT CARD ☐ COMPANY CHECK**PAYMENT INSTRUCTIONS**

- Step #1 - Submit your order with check or credit card request.
Step #2 - Receive an electronic confirmation & CC payment link
from Diamond Event & Tent within 3 business days.
Step #3 - Electronically complete CC payment within 72 hours.

AUTHORIZED SIGNATURE

I agree to be bound by all terms and conditions as described on this Exhibitor Service Kit / Order Form and have advised our representatives accordingly. I agree to pay for all services provided by Diamond Event & Tent or any charges which Diamond Event & Tent may be obligated to pay on behalf of the Exhibitor, including without limitation, any shipping charges. I understand that any order cancellation requests received by December 31st, 2023 will receive a 50% refund and any order cancellation requests received after December 31st, 2023 is nonrefundable.

SIGNATURE: _____

DATE: _____

SAVE

Save a Copy of Your Form
(Use your Email account to send your request.
Send to WorldAgExpo@DiamondEvent.com)

Confirmation & Pre-Payment
required for all orders.

PRINT**Print a Copy of Your Order****RESET****Reset / Clear Your Order Form****Questions? - Call 1-801-869-3355**