

# WORLD AG EXPO®

FEBRUARY 10-12, 2026



## IMPORTANT:

For Best Results / Features  
Open this Form with Adobe Reader



DOWNLOAD  
ADOBE® READER®



Dear Exhibitor:

Diamond Event & Tent is excited to return as the Official Service Contractor for the 2026 WORLD AG EXPO®! Enclosed you will find all the items and services offered by Diamond Event & Tent.

**Please save your completed order form to your desktop and send via e-mail to [WorldAgExpo@DiamondEvent.com](mailto:WorldAgExpo@DiamondEvent.com).**

**Confirmation and pre-payment are required to confirm your order.** Please allow up to 3 business days after placing your order to receive an e-mail containing a copy of your official reservation, along with a secure link to make payment online. **Payment in full must be received within 72 hours of receiving the payment request.**

Rental rates will vary depending upon the date submitted:

**Early Bird Rates: July 15th - November 15th**

**Standard Rates: November 16th - February 1st**

**Orders received after February 1st will incur a 10% surcharge added to the Standard Rate.**

Your order will be delivered and set-up in your booth for use by **February 9th, 2026**. Please **leave all rental items at your booth** after the show to avoid replacement charges.

### CANCELLATION POLICY:

Cancellation requests received by **December 31st, 2025** will receive a **50% refund**.

No refund for cancellation requests received after **December 31st, 2025**.

If you should require any assistance or have any questions, please do not hesitate to contact us by phone at **1-801-869-3355** or by e-mail at **[WorldAgExpo@DiamondEvent.com](mailto:WorldAgExpo@DiamondEvent.com)**.

Please return all forms to:

Diamond Event & Tent  
4518 South 500 West  
Salt Lake City, UT 84123

1-801-869-3355

Page 2

WorldAgExpo@DiamondEvent.com (Email)

**EXHIBITOR CONTACT****PLEASE PRINT CAREFULLY**

EXHIBITOR NAME: \_\_\_\_\_

BOOTH/SPACE #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

BOOTH SIZE: \_\_\_\_\_ Wide X \_\_\_\_\_ Deep

STREET ADDRESS: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

OFFICE PH #: \_\_\_\_\_ EXT. \_\_\_\_\_

MOBILE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ONSITE CONTACT: \_\_\_\_\_

ONSITE MOBILE#: \_\_\_\_\_

**NOTICE: INSIDE EXHIBITORS**

1. Drapery colors in the Pavilions & Dairy Center will be all black panels.
2. Each inside exhibitor will receive the following complimentary items:  
One (1) - 8'x30" high banquet table (*uncovered*)  
Two (2) - Exhibitor folding chairs.  
**PLEASE NOTE: Items are per exhibitor, NOT per booth space. Complimentary items are not exchangeable.**

**NOTICE: OUTSIDE EXHIBITORS**

1. The tent/structure sizes stated on the order form are exterior dimensions. When ordering, please confirm your lot dimensions vs. your tent/structure size.
2. All tent/structure orders **MUST** complete the Layout Drawings (*Page 8-12*) for placement within your space.
3. If no layout sheet is submitted with your order, the tent/structure will be placed in the center and back of your space. If the tent/structure needs to be relocated, please refer to the relocation fees.

Need other items such as lounge furniture, stanchions, or bars? Contact us at  
1-801-869-3355 or WorldAgExpo@DiamondEvent.com for availability of specialty items.

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WorldAgExpo@DiamondEvent.com (Email)

**Page 3**

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

| CHAIRS & FURNITURE              | QTY   | EARLY BIRD | STANDARD | TOTAL    |
|---------------------------------|-------|------------|----------|----------|
| Exhibitor Folding Chair (Black) | _____ | \$ 16.95   | \$ 20.35 | \$ _____ |
| Padded Conference Chair (Grey)  | _____ | \$ 72.60   | \$ 87.10 | \$ _____ |
| Bar Stool w/Back                | _____ | \$ 59.30   | \$ 71.15 | \$ _____ |
| Waste Basket                    | _____ | \$ 18.70   | \$ 22.45 | \$ _____ |

| TABLES                                                                          | QTY   | EARLY BIRD | STANDARD | TOTAL    |
|---------------------------------------------------------------------------------|-------|------------|----------|----------|
| <i>All tables are uncovered. See optional table coverings below if desired.</i> |       |            |          |          |
| 4' x 24" Expo Table (Dual Height 30" or 42" High / Table Height)                | _____ | \$ 42.35   | \$ 50.80 | \$ _____ |
| 6' x 30" Banquet Table (30" High / Table Height)                                | _____ | \$ 53.25   | \$ 63.90 | \$ _____ |
| 6' x 30" Banquet Table (42" High / Bar Height)                                  | _____ | \$ 82.30   | \$ 98.75 | \$ _____ |
| 8' x 30" Banquet Table (30" High / Table Height)                                | _____ | \$ 61.70   | \$ 74.05 | \$ _____ |
| 8' x 30" Banquet Table (42" High / Bar Height)                                  | _____ | \$ 90.75   | \$108.90 | \$ _____ |
| 36" Round Table (30" High / Table Height)                                       | _____ | \$ 73.80   | \$ 88.55 | \$ _____ |
| 36" Round Table (42" High / Bar Height)                                         | _____ | \$ 73.80   | \$ 88.55 | \$ _____ |

| TABLE COVERINGS (LINENS)                                                                                                                     | QTY   | COLOR | EARLY BIRD | STANDARD | TOTAL    |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|------------|----------|----------|
| <i>Includes: Fabric table covering on 4-sides. Choose color: White, Red, Blue, Black or Green. (All colors are subject to availability.)</i> |       |       |            |          |          |
| 4' Expo Table Cover (30" High / Table Height)                                                                                                | _____ | _____ | \$ 38.50   | \$ 46.20 | \$ _____ |
| 4' Expo Table Cover (42" High / Bar Height)                                                                                                  | _____ | _____ | \$ 68.20   | \$ 81.85 | \$ _____ |
| 6' Banquet Table Cover (30" High / Table Height)                                                                                             | _____ | _____ | \$ 48.40   | \$ 58.10 | \$ _____ |
| 6' Banquet Table Cover (42" High / Bar Height)                                                                                               | _____ | _____ | \$ 83.60   | \$100.30 | \$ _____ |
| 8' Banquet Table Cover (30" High / Table Height)                                                                                             | _____ | _____ | \$ 56.10   | \$ 67.30 | \$ _____ |
| 8' Banquet Table Cover (42" High / Bar Height)                                                                                               | _____ | _____ | \$ 96.80   | \$116.15 | \$ _____ |
| 36" Round Table Cover (30" High / Table Height)                                                                                              | _____ | _____ | \$ 47.30   | \$ 56.75 | \$ _____ |
| 36" Round Table Cover (42" High / Bar Height)                                                                                                | _____ | _____ | \$ 58.30   | \$ 69.95 | \$ _____ |

**Page 3 Total** \$ \_\_\_\_\_

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Page 4

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

## HEATING

QTY

EARLY BIRD

STANDARD

TOTAL

**\* January 15th order deadline for these items.** Limit two propane tanks per heater allowed on site.

**\*\* Refill order deadline 4pm daily.** Propane tank capacity is 80% of its gallon size.

Forced Air Propane Heater \* (Requires 110volt/10amp)

25 Gallon Propane Tank (Estimated 6-8 Hours Run-Time)

EXTRA 25 Gallon Propane Tank (Limit of One)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Included

Included

\$ \_\_\_\_\_

Included

\$ \_\_\_\_\_

25 Gallon Propane Exchange Service (Monday Night) \*\*

25 Gallon Propane Exchange Service (Tuesday Night) \*\*

25 Gallon Propane Exchange Service (Wednesday Night) \*\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

**Patio heaters cannot be placed inside tents or pavilions**

Patio Propane Heater \* (For Outdoor Use Only)

5 Gallon Propane Tank (Estimated 6-8 Hours Run-Time)

EXTRA 5 Gallon Propane Tank (Limit of One)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Included

Included

\$ \_\_\_\_\_

Included

\$ \_\_\_\_\_

5 Gallon Propane Exchange Service (Monday Night) \*\*

5 Gallon Propane Exchange Service (Tuesday Night) \*\*

5 Gallon Propane Exchange Service (Wednesday Night) \*\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Space Heaters\* (For Use Inside Pavilions Only)

\_\_\_\_\_  
\_\_\_\_\_

\$ \_\_\_\_\_

**\$\$\$ Total** \$ \_\_\_\_\_



Patio Propane Heater



Forced Air Propane Heater



Space Heater

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**Page 5**

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

**FLOORING**
**EARLY BIRD**
**STANDARD**
**TOTAL**

Flooring is calculated by the booth size as input on page 2. For customcuts and placement, please reach out to us directly with a layout.

*Astroturf and carpet colors: Black, Blue, Green, Grey, Red. All colors are subject to availability.*

Select color of Carpet or Astroturf:

Your Astroturf or Carpet Total Size?

' Length

' Width

Total Sq Ft

*Check box for desired selections*

Outdoor Astroturf

(Price per Sq. Ft.)

\$ \_\_\_\_\_

Indoor Carpet

(Price per Sq. Ft.)

\$ \_\_\_\_\_

Fat Pad (cushion for under flooring)

(Price per Sq. Ft.)

\$ \_\_\_\_\_

Plywood Flooring \*

(Price per Sq. Ft.)

\$ \_\_\_\_\_

*\* January 15th order deadline for this item. Plywood flooring is raised laydown flooring and follows the contour of the ground.*

For outside exhibitors, total sq ft is calculated from booth size input on page 2.



Laydown Plywood Flooring

**LIGHTING**
**QTY**
**EARLY BIRD**
**STANDARD**
**TOTAL**

Lighting for tents and structures only. Electricity is not included. Please make arrangements for electricity to your booth through the official electrical contractor.

50 Watt Flat Panel LED Light

\_\_\_\_\_

\$ 121.00

\$ 145.20

\$ \_\_\_\_\_

*Includes 50 ft. extension cord*
**Page 5 Total**

\$ \_\_\_\_\_

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Page 6

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

| STANDARD TENTS | QTY | EARLY BIRD | STANDARD | TOTAL |
|----------------|-----|------------|----------|-------|
|----------------|-----|------------|----------|-------|

Includes: 8' Legs, white top & solid white walls on all four sides with sliding wall opening across the front unless otherwise noted on the "Tent Placement" section on pages 8-12.

All fire code safety equipment required by the local Fire Marshal (such as California certified fire extinguishers, no smoking & exit/egress signage) is included in the tent package pricing. All tents larger than 400 sq. ft. must include the required fire code safety equipment.

Measurements are based upon outside dimensions, using the US/imperial system. **Requests after January 15th are subject to availability.**

|              |       |             |             |          |
|--------------|-------|-------------|-------------|----------|
| 10'x10' Tent | _____ | \$ 344.85   | \$ 413.80   | \$ _____ |
| 10'x20' Tent | _____ | \$ 689.70   | \$ 827.65   | \$ _____ |
| 10'x30' Tent | _____ | \$ 1,034.55 | \$ 1,241.45 | \$ _____ |
| 10'x40' Tent | _____ | \$ 1,379.40 | \$ 1,655.30 | \$ _____ |
| 15'x15' Tent | _____ | \$ 774.45   | \$ 929.35   | \$ _____ |
| 15'x30' Tent | _____ | \$ 1,689.90 | \$ 2,018.30 | \$ _____ |
| 20'x20' Tent | _____ | \$ 968.00   | \$ 1,161.60 | \$ _____ |
| 20'x30' Tent | _____ | \$ 1,585.10 | \$ 1,902.10 | \$ _____ |
| 20'x40' Tent | _____ | \$ 2,069.10 | \$ 2,482.90 | \$ _____ |
| 20'x50' Tent | _____ | \$ 2,553.10 | \$ 3,063.70 | \$ _____ |
| 20'x60' Tent | _____ | \$ 3,037.10 | \$ 3,644.50 | \$ _____ |
| 30'x30' Tent | _____ | \$ 3,236.75 | \$ 3,884.10 | \$ _____ |
| 30'x40' Tent | _____ | \$ 4,271.35 | \$ 5,125.65 | \$ _____ |
| 30'x50' Tent | _____ | \$ 5,305.90 | \$ 6,367.10 | \$ _____ |
| 30'x60' Tent | _____ | \$ 6,340.45 | \$ 7,608.60 | \$ _____ |
| 40'x40' Tent | _____ | \$ 5,638.60 | \$ 6,766.30 | \$ _____ |
| 40'x50' Tent | _____ | \$ 7,030.10 | \$ 8,436.10 | \$ _____ |
| 40'x60' Tent | _____ | \$ 8,409.50 | \$10,091.40 | \$ _____ |

## OPTIONAL ITEMS

Additional Sliding Wall (Select qty & size below. Designate placement on Pg. #9-13.) \$3.00 Per Foot \$3.60 Per Foot \$ \_\_\_\_\_

\_\_\_\_ 10' Slider (\$30.00 / \$36.00) \_\_\_\_ 15' Slider (\$45.00 / \$54.00) \_\_\_\_ 20' Slider (\$60.00 / \$72.00) \_\_\_\_ 30' Slider (\$90.50 / \$108.00)

\_\_\_\_ 40' Slider (\$120.00 / \$144.00) \_\_\_\_ 50' Slider (\$150.00 / \$180.00) \_\_\_\_ 60' Slider (\$180.00 / \$216.00)

Optional Upgrade - 10' Tall Tent & Sidewalls \_\_\_\_\_ Adds 20% Adds 20% \$ \_\_\_\_\_

(Enter "1" Here) of Rental \$ of Rental \$

Page 6 Total \$ \_\_\_\_\_

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**Page 7**

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

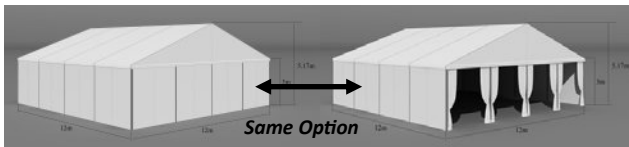
**STRUCTURES**
**QTY**
**EARLY BIRD**
**STANDARD**
**TOTAL**

Includes: 3M Legs (9.8'), white top and solid white walls on all four sides with option to slide walls open on all four sides.

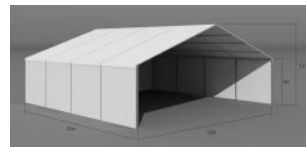
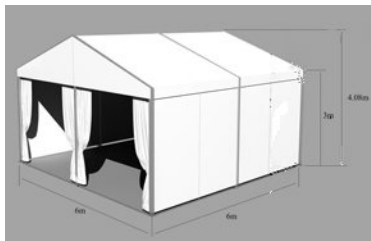
 Measurements are based upon outside dimensions, using the Metric system. **January 15th order deadline for all structures.**
**For larger structures than those listed below, please contact us directly for pricing and availability.**

|                                 |       |          |
|---------------------------------|-------|----------|
| 6Mx6M (19.7'x19.7') Structure   | _____ | \$ _____ |
| 6Mx9M (19.7'x29.5') Structure   | _____ | \$ _____ |
| 6Mx12M (19.7'x39.4') Structure  | _____ | \$ _____ |
| 6Mx15M (19.7'x49.2') Structure  | _____ | \$ _____ |
| 6Mx18M (19.7'x59.1') Structure  | _____ | \$ _____ |
| 9Mx9M (29.5'x29.5') Structure   | _____ | \$ _____ |
| 9Mx12M (29.5'x39.4') Structure  | _____ | \$ _____ |
| 9Mx15M (29.5'x49.2') Structure  | _____ | \$ _____ |
| 9Mx18M (29.5'x59.1') Structure  | _____ | \$ _____ |
| 9Mx21M (29.5'x68.9') Structure  | _____ | \$ _____ |
| 9Mx24M (29.5'x78.7') Structure  | _____ | \$ _____ |
| 12Mx12M (39.4'x39.4') Structure | _____ | \$ _____ |
| 12Mx15M (39.4'x49.2') Structure | _____ | \$ _____ |
| 12Mx18M (39.4'x59.1') Structure | _____ | \$ _____ |
| 12Mx21M (39.4'x68.9') Structure | _____ | \$ _____ |
| 12Mx24M (39.4'x78.7') Structure | _____ | \$ _____ |

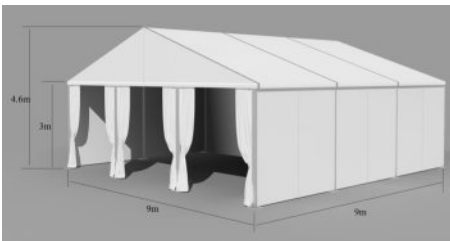
 Gable End Instructions: **(Choose One)** \_\_\_\_\_ Open Gable End \_\_\_\_\_ Closed Gable End

**GABLE END OPTIONS (2)**
**Page 7 Total** \$ \_\_\_\_\_

**CLOSED Gable Ends** (Slider Walls Closed & Slider Walls Opened)

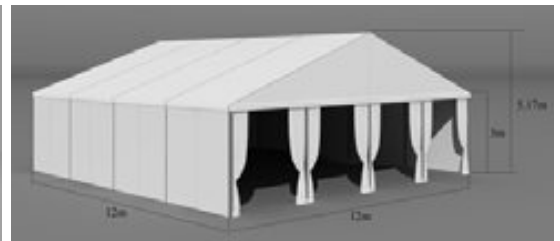
OR


**OPEN Gable Ends**
**SMALL STRUCTURES (9.8' between legs)**


6M x 6M



9M x 9M



12M x 12M

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Page 8

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

## TENT / STRUCTURE PLACEMENT - 20x20 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: \_\_\_\_\_

*(Request to relocate your tent/structure subject to labor availability. See the Relocation Services below.)*

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: \_\_\_\_\_

*(Slides Open/Close or Fixed Closed)*

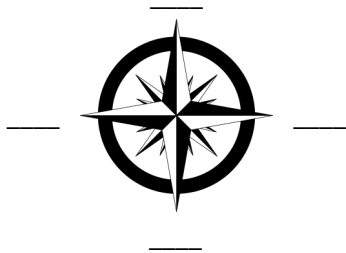
Left: \_\_\_\_\_

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*(Inside Looking Out)*

*(Inside Looking Out)*

----- Street Name: \_\_\_\_\_

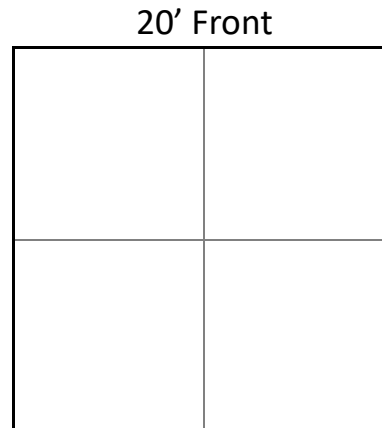


COORDINATES?

*(Please Label)*

North, South, East & West

\_\_\_\_\_  
*(Adjacent Space #)*



20' Front

\_\_\_\_\_  
*(Adjacent Space #)*

Dairy Center Only

Back of Space

### J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard    Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

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Page 9

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

## TENT / STRUCTURE PLACEMENT - 40x40 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: \_\_\_\_\_

*(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)*

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: \_\_\_\_\_

*(Slides Open/Close or Fixed Closed)*

Left: \_\_\_\_\_

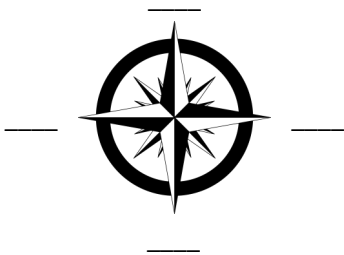
Right: \_\_\_\_\_

*(Inside Looking Out)*

*(Inside Looking Out)*

----- Street Name: -----

40' Front



COORDINATES?

*(Please Label)*

North, South, East & West

\_\_\_\_\_  
*(Adjacent Space #)*

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\_\_\_\_\_  
*(Adjacent Space #)*

Back of Space

### J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard    Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

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Page 10

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

## TENT / STRUCTURE PLACEMENT - 40x60 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: \_\_\_\_\_

*(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)*

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: \_\_\_\_\_

*(Slides Open/Close or Fixed Closed)*

Left: \_\_\_\_\_

Right: \_\_\_\_\_

*(Inside Looking Out)*
*(Inside Looking Out)*

----- Street Name: \_\_\_\_\_

40' Front

(Adjacent Space #) \_\_\_\_\_

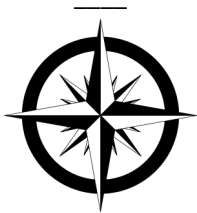
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60' Front

(Adjacent Space #) \_\_\_\_\_

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(Adjacent Space #) \_\_\_\_\_



COORDINATES?

*(Please Label)*

North, South, East &amp; West

### Back of Space

#### J. RELOCATION SERVICES

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Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

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Page 11

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

## TENT / STRUCTURE PLACEMENT - 40x80 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: \_\_\_\_\_

*(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)*

SLIDING WALL PLACEMENT:

Front: Slides Open/Closed

Back: \_\_\_\_\_

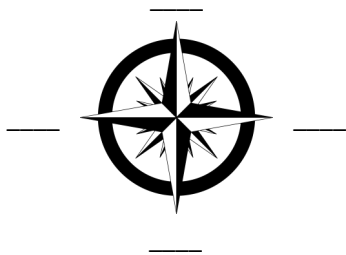
*(Slides Open/Close or Fixed Closed)*

Left: \_\_\_\_\_

Right: \_\_\_\_\_

*(Inside Looking Out)*
*(Inside Looking Out)*

----- Street Name: \_\_\_\_\_



COORDINATES?

*(Please Label)*

North, South, East &amp; West

40' Front

|  |  |  |  |
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(Adjacent Space #)

80' Front

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(Adjacent Space #)

### Back of Space

#### J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$66.55 Per Bay/Section Standard    Small Structures - \$2.25 Per Square Foot

Tents - \$1.45 Per Square Foot

Large Structures - \$2.55 Per Square Foot

Please return all forms to:

Diamond Event & Tent  
4518 South 500 West  
Salt Lake City, UT 84123

WorldAgExpo@DiamondEvent.com (Email)

1-801-869-3355

Page 12

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

## TENT / STRUCTURE PLACEMENT - 80X80 SPACE

1. Label the compass below with the correct coordinates. *(If not labeled, we will assume the top is North.)*
2. Label the Street Name in "front" of your space.
3. Label the adjacent booth numbers on each side of your space.
4. **Click on the boxes below to draw in the placement of your tent/structure within your space.**
5. Additional Details: \_\_\_\_\_

*(Request to relocate your tent/structure may be accepted if available. See the Relocation Services below.)*

SLIDING WALL PLACEMENT:

*(Slides Open/Close or Fixed Closed)*

Front: Slides Open/Closed

Left: \_\_\_\_\_

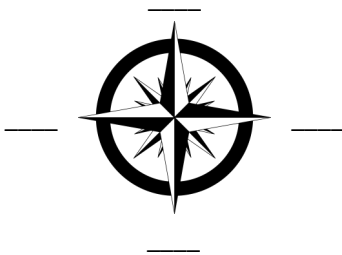
*(Inside Looking Out)*

Back: \_\_\_\_\_

Right: \_\_\_\_\_

*(Inside Looking Out)*

----- Street Name: \_\_\_\_\_



COORDINATES?

*(Please Label)*

North, South, East & West

\_\_\_\_\_  
*(Adjacent Space #)*

80' Front

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*(Adjacent Space #)*

Back of Space

### J. RELOCATION SERVICES

Relocation Services are billed at the following rates:

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Tents - \$1.45 Per Square Foot

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Page 13

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

Please complete the below section if you are requesting any miscellaneous assistance with getting your booth or booth items set-up/dismantled. No need to complete this section for tent set-up/dismantle as that is already included in the price of the tent.

Note: Any request submitted in February is subject to availability. **A representative must be on-site to direct the requested staff members.** Please provide any necessary tools as our laborers do not have tools with them. Any additional labor hours beyond what is requested will be billed upon completion. Install & Dismantle labor have a two hour minimum and are billed in 30 minute increments.

| INSTALL LABOR SERVICES | # LABORERS | HRS | EARLY BIRD | STANDARD | TOTAL |
|------------------------|------------|-----|------------|----------|-------|
|------------------------|------------|-----|------------|----------|-------|

Install Weekday: \_\_\_\_\_ Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Install Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Install Labor Requested (Description): \_\_\_\_\_

### SHORT TERM REQUEST: (2-3.5 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri) \_\_\_\_\_ \$ 80.00/Hr. \$ 95.00/Hr. \$ \_\_\_\_\_

Non-Standard Hours \_\_\_\_\_ \$120.00/Hr. \$142.50/Hr. \$ \_\_\_\_\_

(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)

(# Laborers)

(# Hours)

### STANDARD REQUEST: (4-8 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri) \_\_\_\_\_ \$ 55.00/Hr. \$ 65.00/Hr. \$ \_\_\_\_\_

Non-Standard Hours \_\_\_\_\_ \$ 82.50/Hr. \$ 97.50/Hr. \$ \_\_\_\_\_

(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)

(# Laborers)

(# Hours)

| DISMANTLE LABOR SERVICES | # LABORERS | HRS | PRE-SHOW | ON-SITE | TOTAL |
|--------------------------|------------|-----|----------|---------|-------|
|--------------------------|------------|-----|----------|---------|-------|

Dismantle Weekday: \_\_\_\_\_ Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Dismantle Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Dismantle Labor Requested (Description): \_\_\_\_\_

### SHORT TERM REQUEST: (2-3.5 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri) \_\_\_\_\_ \$ 80.00/Hr. \$ 95.00/Hr. \$ \_\_\_\_\_

Non-Standard Hours \_\_\_\_\_ \$120.00/Hr. \$142.50/Hr. \$ \_\_\_\_\_

(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)

(# Laborers)

(# Hours)

### STANDARD REQUEST: (4-8 Hours)

Standard Hours (8:30am - 4:30pm Mon to Fri) \_\_\_\_\_ \$ 55.00/Hr. \$ 65.00/Hr. \$ \_\_\_\_\_

Non-Standard Hours \_\_\_\_\_ \$ 82.50/Hr. \$ 97.50/Hr. \$ \_\_\_\_\_

(4:30pm—8:30am Mon. to Fri., anytime Saturday or Sunday and Holidays)

(# Laborers)

(# Hours)

Page 13 Total

\$ \_\_\_\_\_

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WorldAgExpo@DiamondEvent.com (Email)

Page 14

Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

*Note: Any request submitted in February is subject to availability. Cleaning Services, including vacuuming and trash disposal, will be completed after show hours. Booth space cleaning is limited to the open floor space only. No items or furniture will be moved. Diamond Event & Tent is not responsible for any lost or damaged items. Outside booths and booths in pavilions with dirt floors cannot be vacuumed.*

| CLEANING SERVICES | Sq/FT | EARLY BIRD | STANDARD | TOTAL |
|-------------------|-------|------------|----------|-------|
|-------------------|-------|------------|----------|-------|

Your Booth Size: \_\_\_\_\_' Wide x \_\_\_\_\_' Long = \_\_\_\_\_ Sq.Ft.

|                                |         |         |          |
|--------------------------------|---------|---------|----------|
| Monday Night, February 9th     | Sq. Ft. | Sq. Ft. | \$ _____ |
| Tuesday Night, February 10th   | Sq. Ft. | Sq. Ft. | \$ _____ |
| Wednesday Night, February 11th | Sq. Ft. | Sq. Ft. | \$ _____ |

## EXPO DISPLAY ITEMS

| EXPO DISPLAY                        | QTY   | EARLY BIRD | STANDARD | TOTAL    |
|-------------------------------------|-------|------------|----------|----------|
| Aluminum Easel                      | _____ | \$ 47.30   | \$ 56.75 | \$ _____ |
| 4-Tier Literature Display Rack      | _____ | \$118.80   | \$142.55 | \$ _____ |
| 30"W x 30"D x 30"H Display Pedestal | _____ | \$157.50   | \$189.00 | \$ _____ |
| 24"W x 24"D x 36"H Display Pedestal | _____ | \$141.10   | \$169.30 | \$ _____ |
| 18"W x 18"D x 42"H Display Pedestal | _____ | \$117.20   | \$140.64 | \$ _____ |
| 12"W x 12"D x 36"H Display Pedestal | _____ | \$ 65.52   | \$ 78.65 | \$ _____ |
| 16"W x 16"D x 18"H Display Pedestal | _____ | \$ 50.40   | \$ 60.50 | \$ _____ |

Page 14 Total

\$ \_\_\_\_\_

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Exhibitor: \_\_\_\_\_

Booth/Space #: \_\_\_\_\_

Booth Size: \_\_\_\_\_ X \_\_\_\_\_

**RENTALS & SERVICES***Category Sub-Totals*

Page 3 Total \$ \_\_\_\_\_

Page 4 Total \$ \_\_\_\_\_

Page 5 Total \$ \_\_\_\_\_

Page 6 Total \$ \_\_\_\_\_

Page 7 Total \$ \_\_\_\_\_

Page 13 Total \$ \_\_\_\_\_

Page 14 Total \$ \_\_\_\_\_

PRE-TAX TOTAL \$ \_\_\_\_\_

California Sales Tax 8.25% \$ \_\_\_\_\_

TOTAL AMOUNT DUE \$ \_\_\_\_\_

Orders must be submitted by November 15th, 2025  
**AND PAYMENT RECEIVED WITHIN 72 HOURS**  
of obtaining your payment request from Diamond  
Event & Tent to secure the "Early Bird" price.  
Orders placed or received after November 15th,  
2025 will be available at the "Standard" pricing.

**METHOD OF PAYMENT**

Please return this form completed via email or postal mail.  
Please indicate your method of payment below:

☐ CREDIT CARD ☐ COMPANY CHECK**PAYMENT INSTRUCTIONS**

- Step #1 - Submit your order with check or credit card request.  
Step #2 - Receive an electronic confirmation & CC payment link  
from Diamond Event & Tent within 3 business days.  
Step #3 - Electronically complete CC payment within 72 hours.

**AUTHORIZED SIGNATURE**

*I agree to be bound by all terms and conditions as described on this Exhibitor Service Kit / Order Form and have advised our representatives accordingly. I agree to pay for all services provided by Diamond Event & Tent or any charges which Diamond Event & Tent may be obligated to pay on behalf of the Exhibitor, including without limitation, any shipping charges. I understand that any order cancellation requests received by December 31st, 2025 will receive a 50% refund and any order cancellation requests received after December 31st, 2025 is non-refundable.*

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**SAVE**

**Save a Copy of Your Form**  
(Use your Email account to send your request.  
Send to WorldAgExpo@DiamondEvent.com)

**Confirmation & Pre-Payment**  
**required for all orders.**

**PRINT****Print a Copy of Your Order****RESET****Reset / Clear Your Order Form****Questions? - Call 1-801-869-3355**